

Date 2/04/02 Page 1 of 2
 Account Number 12345
 Enclosures 23

JOHN Q PUBLIC
 JANE A PUBLIC
 23344 Any Street
 AnyTown, NV 12345

SUMMARY OF ACCOUNTS

Account Number	Account Title	Current Balance	Enclosures
12345	CHECKING ACCOUNT	5,510.93	5
654321	CHECKING ACCOUNT 2	1,562.79	18
6549874	SAVINGS ACCOUNT 1	107,293.56	

Checking Account

TO REPORT A LOST OR STOLEN ATM, CHECKCARD
 CALL 888-555-1555

CHECKING ACCOUNT	Account Number	12345	Number of Enclosures	15
Previous Balance		5,297.00	Statement Dates	1/18/05 thru 2/06/02
3 Deposits/Credits		7,386.96	Days in the Statement Period	20
5 Checks/Debits		7,172.12	Average Ledger Bal	5,312
Service Charge		.00	Average Collected Bal	5,312
Interest Paid		.00		
Ending Balance		5,510.93		

Your account has reached the maximum amount of overdrafts in a three month period. Please contact us at (816) 555-1212 to discuss the ramifications of additional overdrafts.

Deposits and Other Credits

Date	Description	Amount
1/20	CASH	1,000.00
1/28	PAYROLL DEPOSIT	3,042.98
2/02	PAYROLL DEPOSIT	3,343.98

Checks and Other Debits

Date	Description	Amount
1/18	TRANS 01:45 01/15/02 123456 FRIENDLY STORES ANYTOWN NV	30.00
1/18	TRANS 01:14 01/18/02 123457 FRIENDLY STORES ANYTOWN NV	108.74

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Checks By Check Number

Date	Check No	Amount	Date	Check No	Amount
01/24	2345		01/25	2346	2,344.80
02/26	2347				

Daily Balance Summary

Date	Balance	Date	Balance
01/24	5,835.50	01/25	5,941.71
		01/26	5,034.17

SAMPLE DOCUMENT

